



Government of Maharashtra
Government Polytechnic Vikramgad
At Shil Post Onde, Zadpoli –Shil Road Tal Vkrangad Dist Palghar 401605
Office : 02520-203133/203126
E-Mail :- gpvikramgad11@gmail.com

Fax No. :

No. GPV/EXAM/ /Veh1
Date :

Quotation Call Letter

To,
M/s. _____

Sub: - Quotation for hiring closed vehicle-Sumo Tata sumo/ Tracks / Quails/Tavera /Jeep/ Taxi etc suitable to carry two persons and luggage of about 300 Kg.

Sealed Quotation for hiring closed vehicle-Tata sumo/ Tracks / Quails/Tavera/ suitable to carry the luggage with two person. You're requested to submit your rates in the formats enclosed with separately. The sealed envelope containing your quotation must reach to this office on 31/10/2018 up to 05.00 PM One vehicle minimum will be required during exam period and conditions are stated as below.

You may hand over "Sealed and signed Envelope containing your quotation" with the bearer of this letter.

Enclosure:
Formats with term and conditions

Principal
Govt.Polytechnic, Vikramgad

Enclosure:
1) Terms conditions

Terms & Conditions:

Vehicles are required on 12/11/2018 and between 13/11/2018 to 07/12/2018 (04DAY) (4Day).As far as possible late night travel s to be avoided..

- 1) Vehicle Journey will start from this institute after completion of work return to G P Vikramgad.
- 2) No advance will be paid, and payment will be done within 07 days after journey.
- 3) No un-authorized person will be permitted in the vehicle.
- 4) A Xerox copy of the License of the driver will have to be submitted for inspection before start of the journey. Also all the necessary documents about vehicle (as per RTO rules & regulation) in original and zerox copy should be with the vehicle driver.
- 5) Driver with vehicle should be well experienced for long distance journey.
- 6) The rates shall be valid for one month period.
- 7) Exact Name of the destination/city etc will be communicated after starting of the Journey.
- 8) The vehicle should in reasonably good condition with good battery and head/rear lights lamps, conditioned tires, spare tire/wheel (stepney), jack, necessary tool kit
- 9) Mobile phone (with Roaming facility) with driver will be highly appreciated, and the actual expenditure as per use can be reimbursed.

- 1) The necessary certificates / Documents/ orders etc shall be arranged such as
 - a) Letter stating 'Person is carrying confidential Govt. Documents,
 - b) Octroi Exemption certificate,
 - c) Travel and halt plan with care to be taken for confidentiality, also for the safety of the documents as well as staff.
 - d) Office order, MSBTE bill claim format copies, necessary phone/mobile number and minimum but sufficient amount for the Staff who will accompany the Vehicle.

Quotation Form B-

(For twelve's days minimum)

Note: - This Quotation must be handed over in Sealed in envelope

From-Name of Firm (with phone and address):-

Quotation for hiring closed vehicle-Sumo Tata sumo/ Tracks / Quails/Tavera /Jeep/ Taxi etc suitable to carry two persons and luggage of about 300 Kg.

Last date of Receipt of Quotations; -31/10/2018 up to 5.00.PM

SR.NO.	PARTICULARS	RATE
1	Hiring charges per Kms (Per day)for closed vehicle as above suitable to carry 2 persons and luggage of about 300 k.g. rate inclusive with all expenditure of driver, petrol or diesel, oil road tax, toll tax, service tax etc.	
2	Night Halt charge	

Signature of Owner/Proprietor of
Transporter with stamp