



शासकीय तंत्रनिकेतन विक्रमगड

मु.पो-शिळ, पो-ओंदे, झडपोली शिळ रोड, तालुका-विक्रमगड, जिल्हा पालघर - ४०१६०५

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No. GPV/AICTE/2025-26/ 700

Date: 04/12/2025

OFFICE ORDER

Constitution of Internal Complaints Committee (ICC) Academic Year: 2025-26

In accordance with the provisions of *The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013*, and the directions of the All India Council for Technical Education (AICTE), an **Internal Complaints Committee (ICC)** is hereby constituted at Government Polytechnic, Vikramgad for the academic year **2025-26**, to prevent and address incidents of sexual harassment of women employees and female students.

Internal Complaints Committee (ICC) – 2025-26

Presiding Officer (Chairperson)

- | | |
|---|-----------------------------|
| 1. Smt. D. S. Kaware, Lecturer in Mathematics
(Presiding Officer) | Senior Woman Faculty Member |
|---|-----------------------------|

Faculty / Staff Members

- | | |
|--|-----------------------------|
| 2. Smt. S R Wankhede, Lecturer in English | Faculty Member – Member |
| 3. Shri S. S. Gawade, Lecturer in Computer Engg | Faculty Member – Member |
| 4. Smt. Vaishali Nirhali, Registrar | Non-Teaching Staff – Member |
| 5. Smt P B Sapkale, Lab Asst | Non-Teaching Staff – Member |

External Member:

Mr. Mohan Marade, Co-ordinator, Quality education Support trust, Sonale, Wada.
Representative from NGO / Social Organization

Student Representatives:

- | | |
|-----------------------------------|--|
| Miss PATIL MANASI SHANKAR, | Third year CO, Senior Student – Member |
| Miss DHATRAK DHANASHRI | Third year ME, Senior Student – Member |
| Miss Priya Mohire | Third Year EE, Senior Student – Member |

The tenure of the ICC shall be **three years**, unless reconstituted earlier as per institutional needs or legal requirements.



Principal

Mr. Rajendra Laxman Londhe
Government Polytechnic, Vikramgad
District: Palghar

Principal
Government Polytechnic Vikramgad



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No. GPV/AICTE/2025-26/ 727

Date: 10/12/2025

INTERNAL COMPLAINTS COMMITTEE (ICC)

Annual Report for the Academic Year 2024–25

Government Polytechnic, Vikramgad

District: Palghar

1. Introduction

This Annual Report is prepared in accordance with the provisions of the **Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013** and as per guidelines issued by the **All India Council for Technical Education (AICTE)**.

The Internal Complaints Committee (ICC) of Government Polytechnic, Vikramgad is responsible for preventing, deterring, and addressing any form of sexual harassment faced by women employees and girl students.

The report summarises the activities, meetings, awareness programmes, and complaint status for the academic year **2024–25**.

2. Constitution of the ICC (2024–25)

The ICC was duly constituted with the following members:

- **Presiding Officer** – Mrs S R Wankhede, HOD in Science and Humanities
- **Staff Members**- Mrs Vaishali Nirhali, Registrar
- **External Member** – Mr. Mr. Mohan Marade, Co-ordinator, Quality education Support trust, Sonale, Wada
- **Student Representatives** – Ms. Manasi Patil, TY CO

(As per the official constitution order issued by the institute.)

3. Meetings Conducted

During the academic year 2024–25, the ICC conducted meetings to review preventive measures and discuss awareness activities.

Total meetings held: **02**

- Meeting 1: Orientation of ICC members, review of complaint mechanism
- Meeting 2: Planning of awareness activities and review of grievance status

Minutes were recorded and maintained as per norms.

4. Awareness and Sensitization Activities

The ICC organised and promoted the following initiatives on campus:

1. **Student Awareness Session** on prevention of sexual harassment and reporting mechanism
2. **Display of Anti-Sexual Harassment Posters** across campus
3. **Circulation of ICC constitution and contact details** through the website and notice boards
4. **Brief session during Induction Programme** for first-year students
5. **Encouragement of safe workplace practices** among staff and students

These activities were aimed at strengthening awareness and ensuring a safe environment for all.

5. Complaints Received and Status (Mandatory Disclosure)

Particulars	Number
Complaints received during the year	0
Complaints disposed of during the year	0
Complaints pending at the end of the year	0
Workshops/awareness programmes conducted	As listed above

Summary: No complaints of sexual harassment were received by the ICC during the academic year 2024–25.

6. Observations

- The campus environment remained peaceful and safe.
- Students and staff were informed about the procedures to approach ICC.
- Awareness needs continuous reinforcement each year.
- ICC recommends strengthening confidential reporting channels through the institute website.

7. Conclusion

The Internal Complaints Committee confirms that **no case of sexual harassment was reported** during the academic year 2024–25.

The committee remains committed to maintaining a safe, respectful, and inclusive environment for women employees and girl students.

[Handwritten Signature]
10/12/25

Presiding Officer, ICC
Government Polytechnic, Vikramgad

[Handwritten Signature]
Principal

Government Polytechnic, Vikramgad
District: Palghar

