



# शासकीय तंत्रनिकेतन विक्रमगड

मु.पो-शिळ, पो-ओंदे, झडपोली शिळ रोड, तालुका-विक्रमगड, जिल्हा पालघर - ४०१६०५

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No. GPV/AICTE/2025-26/701

Date: 04/12/2025

## OFFICE ORDER

### Appointment of Student Counsellor Academic Year: 2025-26

As per the requirement of the *AICTE Approval Process Handbook 2024-27*, and for the purpose of ensuring student welfare, mentorship support, and assistance in academic, personal, and adjustment-related matters, the following faculty member is hereby appointed as the **Student Counsellor** of Government Polytechnic, Vikramgad for the academic year 2025-26.

### Student Counsellor

- |   |                           |
|---|---------------------------|
| 1. Smt S R Wankhede, Lecturer in English      | <i>Student Counsellor</i> |
| 2. Shri S S Gawade, Lecturer in Computer Engg | <i>Student Counsellor</i> |

### Roles and Responsibilities of the Student Counsellor

- To provide guidance, counselling, and support to students on academic, personal, and social matters.
- To assist students facing stress, adjustment issues, or difficulties in campus life.
- To act as the primary point of contact for student welfare concerns.
- To coordinate with various institutional committees (Anti-Ragging, SGRC, ICC, SC/ST Committee) as required.
- To maintain confidentiality and professionalism in all counselling interactions.
- To prepare brief reports (if required) for institutional review, ensuring sensitive handling of student-related matters.

This order shall come into effect immediately and will remain active until further orders.



Principal

*Rajendra Laxman Londhe*  
Mr. Rajendra Laxman Londhe  
Government Polytechnic, Vikramgad  
District: Palghar

Principal  
Government Polytechnic Vikramgad